



## **FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD March 2024 - June 2024**

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or [michael.joy@ashfield.gov.uk](mailto:michael.joy@ashfield.gov.uk).

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson  
Chief Executive

**MEMBERS OF THE CABINET**

Councillor Jason Zadrozny	Leader of the Council
Councillor Tom Hollis	Deputy Leader and Executive Lead Member for Strategic Housing and Climate Change
Councillor Helen-Ann Smith	Deputy Leader and Executive Lead Member for Parks and Environmental Services
Councillor Samantha Deakin	Executive Lead Member for Customer and Digital Experience
Councillor Christopher Huskinson	Executive Lead Member for Leisure, Health and Wellbeing
Councillor Andy Meakin	Executive Lead Member for Social Housing and Assets
Councillor Vicki Heslop	Executive Lead Member for Governance
Councillor Matthew Relf	Executive Lead Member for Growth, Regeneration and Planning
Councillor Rachel Madden	Executive Lead Member for Finance, Revenues and Benefits
Councillor John Wilmott	Executive Lead Member for Community Safety and Crime Reduction

Annual Budget and	19/02/24	Y	N	Cabinet	Executive Lead	Peter Hudson
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<b>DECISION TO BE TAKEN</b>	<b>DATE DECISION TO BE TAKEN</b>	<b>KEY DECISION (Y/N)</b>	<b>EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION</b>	<b>DECISION TAKER</b>	<b>RESPONSIBLE EXECUTIVE LEAD MEMBER</b>	<b>RESPONSIBLE OFFICER</b>
Council Tax 2024/25 and Medium Term Financial Strategy Update					Member for Finance, Revenues and Benefits	Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Capital Strategy 2024/25	19/02/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Policy Updates for Markets and Outdoor Sports Bookings	19/02/24	N	N	Cabinet	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Treasury Management Strategy 2024/25	19/02/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Agreement to enter into	Before	N	3	Executive	Executive Lead	Sarah Daniel

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Deed of Variation and Settlement Agreements in respect of Kirkby Leisure Centre and Hucknall Leisure Centre Construction Contracts with Kier PLC	29/02/24		Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Director Place	Member for Leisure, Health and Wellbeing	Assistant Director Regeneration s.daniel@ashfield.gov.uk
Ashfield District Council : Infrastructure Funding Statement 2022/2023	Before 29/02/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Consultancy Services for Stock Condition Validation Surveys of domestic assets and update of the 30 year Capital Investment Model	Before 29/02/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Depot Modernisation Project – Purchase of Scaffolding	Before 29/02/24	N	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Chris Clipstone Assistant Director Housing Operations chris.clipstone@ashfield.gov.uk

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Door Entry Systems to Domestic Flat Blocks	Before 29/02/24	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Engagement of a Supplier for the provision of Agency / Temporary Staffing	Before 29/02/24	Y	N	Executive Director Governance and Monitoring Officer	Executive Lead Member for Governance	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
FHSF - Fox Street, TF12 Portland Square - Construction Contract	Before 29/02/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
FHSF – Sutton Community Academy Theatre – Contract Award	Before 29/02/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Green Space Assets	29/02/24	Y	N	Executive	Executive Lead	Sarah Daniel

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Review				Lead Member for Leisure, Health and Wellbeing	Member for Leisure, Health and Wellbeing	Assistant Director Regeneration s.daniel@ashfield.gov.uk
Investment Property – Sale of Land Hamilton Rd, Sutton In Ashfield	Before 29/02/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Joint Development Agreement	Before 29/02/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Place	Executive Lead Member for Growth, Regeneration and Local Planning	Alex Ward alex.ward@ashfield.gov.uk
Lease Renewal Unit 7 Carlyon Road Industrial Estate, Atherstone	29/02/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk

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Local Energy Advice Demonstrator Funding - Collaborative Bid	Before 29/02/24	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Microsoft Enterprise Agreement Renewal	Before 29/02/24	Y	N	Executive Lead Member for Customer and Digital Experience	Executive Lead Member for Customer and Digital Experience	Andy Slate andy.slate@ashfield.gov.uk
Options Appraisal - Replacement Heating Installations to Brand Court, Stoneyford Court, Summerhill Court and Aspley Court	Before 29/02/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Private Sector Housing Stock Condition Modelling Report	Before 29/02/24	N	N	Executive Director Place	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Refugee Integration Support	Before 29/02/24	Y	N	Deputy Leader of the Council -	Deputy Leader of the Council -	Emma Lindley Housing Strategy

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				Strategic Housing and Climate Change	Strategic Housing and Climate Change	Lead Officer e.lindley@ashfield.gov.uk
Revised Mansfield and District Crematorium Joint Committee Agreement Approval for amendment to the Agreement	Before 29/02/24	N	N	Leader of the Council	Leader of the Council	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Structural Condition Surveys (inc. RAAC) of Non-Domestic Assets	Before 29/02/24	Y	N	Executive Lead Member for Social Housing and Assets	Executive Lead Member for Social Housing and Assets	Darren Wardale darren.wardale@ashfield.gov.uk
Structural Condition Surveys of Domestic Assets – Properties of Non-Traditional Construction and large Flat Blocks	Before 29/02/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Tennis Provision	Before 29/02/24	N	N	Executive Lead Member	Executive Lead Member for	Sarah Daniel Assistant Director



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				for Leisure, Health and Wellbeing	Leisure, Health and Wellbeing	Regeneration s.daniel@ashfield.gov.uk
TF17 West Kirkby Gateway - VIA-EM Direct Award	Before 29/02/24	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Civil Engineering Centre	Before 29/02/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Construction Centre	Before 29/02/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Land and Property Purchases	Before 29/02/24	Y	3 Information relating to the	Executive Lead Member	Executive Lead Member for	Paul Crawford paul.crawford@ashfie

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			financial or business affairs of any particular person (including the authority holding that information)	for Growth, Regeneration and Local Planning	Growth, Regeneration and Local Planning	ld.gov.uk
UKSPF Career Progression Support	29/02/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Education and Business Collaboration	29/02/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Talent Attraction and Retention	29/02/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Digital Productivity Hubs	Before 1/03/24	Y	N	Executive Lead Member	Executive Lead Member for	John Bennett Executive Director

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				for Growth, Regeneration and Local Planning	Growth, Regeneration and Local Planning	Place john.bennett@ashfield.gov.uk
Provision of Water and Wastewater Services - CCS Framework	Before 12/03/24	Y	N	Executive Lead Member for Social Housing and Assets	Executive Lead Member for Social Housing and Assets	Darren Wardale darren.wardale@ashfield.gov.uk
TF03 ADMC Building Contract Award	Before 29/03/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
TF17 Gateway Building Contract Award	Before 29/03/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Investment Property – New letting - Unit 6,	Before 31/03/24	Y	3 Information relating to the	Executive Lead Member	Executive Lead Member for	Matthew Kirk Estates Manager

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Callflex Business Park, Rotherham			financial or business affairs of any particular person (including the authority holding that information)	for Finance, Revenues and Benefits	Finance, Revenues and Benefits	m.kirk@ashfield.gov.uk
Pre-Paint and Painting Contract	Before 31/03/24	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Richard Davis Planned, Cyclical & Estates Maintenance Manager richard.davis@ashfield.gov.uk
Thomson Reuters Legal Research Contract 2024 – 2027	Before 31/03/24	N	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Governance	Executive Lead Member for Governance	Louise Ellis Assistant Director Legal louise.ellis@ashfield.gov.uk
Supply of PPE, Uniform and Janitorial Products	Before 1/04/24	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Luke Twells l.twells@ashfield.gov.uk
2023/24 Forecast Outturn for General	8/04/24	Y	N	Cabinet	Executive Lead Member for	Peter Hudson Corporate Resources

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Fund, Housing Revenue Account (HRA) and Capital Programme as at December 2023					Finance, Revenues and Benefits	Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Automated Distribution and Manufacturing Centre (ADMC)	8/04/24	Y	4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.	Cabinet	Executive Lead Member for Governance	Louise Ellis Assistant Director Legal louise.ellis@ashfield.gov.uk
Destination Management Plan	8/04/24	Y	N	Cabinet	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Equalities Policy	8/04/24	N	N	Cabinet	Executive Lead Member for	Ruth Dennis Executive Director

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					Governance	Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Interim Corporate Health and Safety Report	8/04/24	N	N	Cabinet	Executive Lead Member for Governance	Scott Tilley Assistant Director Corporate Health & Safety s.tilley@ashfield.gov.uk
Joint Crematorium Review	8/04/24	Y	N	Cabinet	Leader of the Council	Craig Bonar Executive Director Transformation c.bonar@ashfield.gov.uk
Land Acquisition Strategy	8/04/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Major Projects & Funding update	8/04/24	Y	N	Cabinet	Executive Lead Member for	Sarah Daniel Assistant Director

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					Growth, Regeneration and Local Planning	Regeneration s.daniel@ashfield.gov.uk
PSDS Scheme Funding	8/04/24	Y	N	Cabinet	Executive Lead Member for Social Housing and Assets	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Public Spaces Protection Order 2024	8/04/24	Y	N	Cabinet	Executive Lead Member for Community Safety and Crime Reduction	Antonio Taylor a.taylor@ashfield.gov.uk
Review of Street Naming and Numbering Policy	8/04/24	Y	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Policy and Performance joanne.froggatt@ashfield.gov.uk
Volunteer Policy Update	8/04/24	N	N	Cabinet	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Merchant Services	Before	Y	3	Executive	Executive Lead	Andrew Page

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Procurement	15/04/24		Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Director Transformation	Member for Finance, Revenues and Benefits	andrew.page@ashfield.gov.uk
Affordable Housing Development	17/06/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Andrew Kirkland a.d.kirkland@ashfield.gov.uk